

Music Hub Funding Application

**Part 1: Funded Programme Specification**

**Programme Title:** Breaking Barriers - East Warwickshire Contemporary Music Programme

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| **Funding and Delivery Specification** | |
| **Locality:** | Warwickshire Local Authority Area |
| **Setting:** | Community – East Warwickshire Area Music Centre,  Thursdays 4:30 p.m. – 6:00 p.m. 33 wk. term time programme |
| **Music Hub Funding Available:** | Up to **£3,000** *(funding subject to Department for Education & Arts Council England Confirmation)* |
| **Funding Period:** | September 25 to July 26 |
| **Application Closing date:** | **21st July 2025** |
| **Completed application return to:** | [richardhart@warwickshire.gov.uk](mailto:richardhart@warwickshire.gov.uk) in M.S Word Format. |
| **Programme Scope:** | |
| We are seeking an experienced and innovative organisation who can work with Heart of England Music to provide contemporary music group opportunities for targeted groups of children & young people at Warwickshire Music’s East Music Centre in Rugby on a weekly basis in term time to a pre agreed timetable.  We require the delivery of two contemporary music groups (instrumental and/or music technology focus). One group will be specifically for Looked After Children & Young People (LAC, pLAC, Kinship Arrangement, CWSW cohorts), the second group will be open to all children & young people regardless of background or musical experience.  Each group session will last for 45 minutes, 1.5hrs in total for the two groups each week. A schedule of 10 sessions will be delivered each term to a pre agreed annual timetable, with a concert in week 11 of each term at which the groups will be expected to perform. 33 weeks of delivery in total through the academic year.  The two group sessions may be identical for the different cohorts of students, or different. The genre delivered can be the same through the year, or change each term and may include (but not limited to: Rock & Pop Group, Music Production, DJ’ing, Beatboxing, Songwriting etc). Resourcing support for instruments and equipment can be provided by the Music Hub. We anticipate that a member of the Music Centre staff team will be available to support the delivery of each group session.  Particular consideration will be given to applications who have a track record of working with young people who are looked after, or of working with children and young people who face barriers to learning.  The successful organisation will be expected to work in collaboration with the East Music Centre team, including staff, the Area Leader and Lead Teacher for Contemporary Music.  The ability to provide appropriate cover in response to deliverer absence to ensure ongoing weekly delivery is essential. | |
| **Additional programme information and requirements:** | |
| The funded Delivery Partner will be required to:   * Be a Heart of England Music Hub Member. For non-members, membership and funding applications may be submitted together. * Have robust quality assurance safeguarding policy and practice in place to underpin all delivery with children and young people. All delivery staff must have Enhanced DBS checks in place and have received full safeguarding training. * Be able to deliver the planned programmes on Thursday afternoons between 4:30 p.m. and 6:00 p.m. at the East Warwickshire Music Centre at Rugby Free Secondary School to a pre-planned 33 week academic year programme from September 2025 to July 2026 * Work with Warwickshire Music to promote and engage children & young people in the programme to ensure it meets its required outcome. * Match the level of Music Hub Funding available for this programme in cash or in-kind terms to enhance the programme scope. * Agree to a data sharing agreement with Warwickshire Music and Heart of England Music. * Acknowledge support from, and display the Heart of England Music, Warwickshire Music and Arts Council Logos on all programme literature, marketing and delivery materials. * Participate in East Area Music Centre end of term concerts. | |
| **Reporting and data capture requirements:** | |
| Funded Delivery Partner will be required to:   * Provide a short written report on the scope and impact of their delivery in Warwickshire for the Music Hub Board to an agreed termly timeframe. * Provide data and information as required to meet Arts Council England annual reporting requirements. * Work closely with Warwickshire Music’s East Area Leader, Partnerships Manager and Access and Inclusion Manager, meeting at least termly to ensure the success of the partnership and delivery of the programme. | |

**For an informal pre-application conversation about the scope of this programme, please contact:** [**helenalock@warwickshire.gov.uk**](mailto:helenalock@warwickshire.gov.uk)

**Part 2: Funding Application Form**

**Programme Title: Schools Live Music Programme**

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| **Organisation Name:** |  |
| **Postal Address:** |  |
| **Website:** |  |
| **Principal Contact Name:** |  |
| **Principal Contact Email:** |  |
| **Principal Contact Telephone:** |  |
| **Is your Organisation a Heart of England Music Member Organisation** |  |
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| **Level of Music Hub Funding applied for (up to £5,000 max.)** |  |

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| **1. Tell us about your organisation and its track record of delivering opportunities and outcomes that align with the requirements of the programme scope. (500 word max.)** |
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| **2. Tell us how the programme will be planned, managed and delivered to meet the programme scope and additional requirements.  This should include the estimated number of young people engaged, the programme. (1000 words Max)** |
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| **3. Please provide detail of the match funding (cash and/or in-kind) you will bring to the programme and how it will be used. (200 words max.)** |
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| **4. Tell us how the delivery of the programme will be quality assured (300 words max.)** |
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| **5. Tell us how safeguarding and Health & Safety matters will be managed and reported.** **(500 words max.)** |
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| **6. Tell us how impact and outcome data will be captured and reported to us. (500 words max.)** |
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| **7. If your application is successful, do you agree to enter into a data sharing g agreement with Heart of England Music?** |
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**End**